PROCEDURE FOR PAYMENT OF ACCEPTANCE FEE, TUITION FEE, AND OBLIGATORY FEES

- 1. Visit the university website at https://mtu.edu.ng/
- 2. Click UNDERGRADUATE PORTAL to login to the student portal



3. Enter your Application Number and Password (lowercase surname by default) to login to your student portal



4. Once you are logged in. Click on **PAYMENTS** in the Menu Bar then Click on **GENERATE FEES** on the page to generate your acceptance fee.



5. Select the session and click GENERATE FEES button after which you will get a success message. Click on PAY ONLINE button afterwards



6. The payment summary will appear on the screen click PAY to go to the payment gateway. Select the type of ATM card that you have. *NB: We recommend you use MasterCard option. And also the Payattitude Option for payment.*

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7. After you click MAKE PAYMENT button enter your ATM card details click SUBMIT enter OTP if necessary to complete your payment. After which you will see a payment success message displayed on your screen. You can Generate Receipt if you wish.

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8. Next thing is to Acknowledged the Acceptance Form. click on STUDENTS APPLICATION in the menu bar. Click ACCEPTANCE >> ACCEPTANCE FORM click the checkbox and submit.

2 MOUNTAIN TOP UNIVERSITY						
III Deshtoard	Acceptance Form	Complete your course registration 3 Days lat				
D Student Data	With reference to your letter of admission, I hereby accept the offer of admission into					
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- 9. After submitting the Acceptance Form, you will be redirected to the payments page to generate fees for TUITION FEE and OBLIGATORY FEES for the academic session and follow the payment steps in number 6 & 7 to make the payment for Tuition and Obligatory fees.
- 10. After successful payment of the ACCEPTANCE FEE, TUITION FEE and all the OBLIGATORY FEES for the academic session, click on "Accommodation" for Hostel Allocation.